



## Lecture/Trunk Show Workshop Contract

A signed copy of this document must be part of any agreement between Linda Leszczynski and your group. All requested information must be filled out, signed by you and returned to L Squared Quilter as soon as your dates are set. Please note, prices are set upon returning the completed contract to Linda. A signed contract locks in your dates and fees. If your group has not sent in the contract and prices change, you will be responsible for the fees current at the time of contract submission.—Thank You!

Linda Leszczynski

L Squared Quilter

9 Parkhurst Rd

Merrimack, NH 03054

Cell: 603-582-7755

LSquaredQuilter@gmail.com

### Fees through December 31, 2025

Lecture/Trunk Show: \$200 plus expenses

Full Day Workshop (6 hours): \$300 plus expenses

Half Day Workshop (3 hours): \$150 plus expenses

Fees for all workshops are based on a class load of up to 15 students. If you have more than 15 students, there is an additional fee of \$25.00 for each student over 15.

This contract is entered into between \_\_\_\_\_ (guild or shop) and Linda Leszczynski, L Squared Quilter.

Representative: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Contact cell phone: \_\_\_\_\_

Contact email: \_\_\_\_\_

Contact at time of event (if different): Name: \_\_\_\_\_ Cell phone: \_\_\_\_\_

### **Lecture/Trunk Show**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Program: \_\_\_\_\_

LOCATION OF Lecture/Trunk Show: Please include name of building, street address, zip:

### **Workshops**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Workshop: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Workshop: \_\_\_\_\_

LOCATION OF WORKSHOP: Please include name of building, street address, zip:

Linda Leszcynski is responsible for sending any necessary supply lists for workshops. For quilt shops Linda will provide either a class sample or jpeg file, to be in the shop for promotion of the workshop. Lectures are illustrated with actual quilts.

Guild / organization or shop will need to provide:

Two "holders" and two "folders" to handle quilts and a table to lay quilts on. Two tables for displaying products to sell.

Lectures and workshops can and should be scheduled for consecutive days. Please contact Linda for specific question and details.

- If your guild or shop is within 20 miles of Merrimack, NH no lodging will be required and round-trip mileage fee is waived.
- If your guild or shop is within 100 miles of Merrimack, NH no lodging will be required, except in the event of bad weather, but round-trip mileage is required at the current federal rate.
- Locations farther than 100 miles of Merrimack, NH may require lodging and round-trip mileage at the current federal rate. Distances more than 500 miles in any direction from Merrimack, NH may also include lodging along the way in your guild expenses if I am driving to your location.
- Lodging request: I will do all the booking of lodging for my stay and provide you with an all inclusive travel price for you to reimburse me which include mileage, lodging and meals. I always book hotels that are accessible through a safe lobby and economically priced for your area. Meals are priced at the lowest per diem rate for the area (usually around \$60 per day). Please note that I may need to travel to your location the day BEFORE my visit to your group, and your guild or shop will be responsible for lodging for that night.
- If for any reason the guild/organization/shop needs to cancel this contract prior to 3 months before the contracted dates, there will be no cancellation fee. If you cancel within 3 months of the contracted dates, the guild will be responsible for paying a \$25 cancellation fee. If I reach your location but for some reason the guild events can not take place, I still need to be paid for services contracted as well as all expenses.
- If there are conditions beyond our control (blizzard, hurricane, death in the family, etc) the contract may be terminated without a penalty payment assessed by either party. A rescheduling of the workshop may be an option. Life happens! Weddings, births, marriages, deaths, scheduling conflicts. I will do my best to keep my contract dates, but will give you at least a 3 month heads-up if I need to re-schedule my visit for any reason and I hope you understand that I have a family too!
- If this contract meets with your approval, please sign and return two copies of the contract to Linda Leszcynski via email or mail along with a self addressed stamped envelope. I will keep one copy for my records, sign your copy and return it to you for your records. Please feel free to call or email me at the number listed on page 1 if you have any questions or need further clarification of this contract. I am excited to visit with you and wish to make it an enjoyable occasion for all.

## Signatures:

Linda Leszcynski: \_\_\_\_\_ Date: \_\_\_\_\_

Guild/Shop Representative: \_\_\_\_\_ Date: \_\_\_\_\_